
Date

Community Foundation of St. Clair County
500 Water Street
Port Huron, MI 48060

Re: _____ - _____

Name of "Sponsored Organization"

Name of Project

Please be advised that the "Sponsoring Nonprofit" named below has agreed to act as "Fiscal Sponsor" for the "Sponsored Organization" named above to facilitate that organization's activities and particularly its solicitation of support from the Community Foundation for the project referenced above.

We understand the requirements of a "Fiscal Sponsor," for purposes of applying for a grant from the Community Foundation, include:

1. The sponsored organization's project is compatible or consistent with our organization's mission or purpose.
2. We, as fiscal sponsor, have formally adopted the above referenced project. We have:
 - a. Reviewed the project
 - b. Received board approval for the adoption of the project
 - c. Accepted responsibility to document the status and progress of the project
3. We, as fiscal sponsor, are responsible for monitoring and controlling the expenditure of grant funds in keeping with the purpose of the grant.
4. We, as fiscal sponsor, are responsible for complying with the terms of the grant.

Our Board of Directors has formally approved agreeing to be "Fiscal Sponsor" for the "Sponsored Organization" and has authorized the execution of this letter.

Name of "Sponsoring Nonprofit"

By:

Board Chair of "Sponsoring Nonprofit"

Executive Director of "Sponsoring Nonprofit"

cc: Contact of "Sponsored Organization"